



# AUDIOVISUAL EXHIBITOR SERVICES

Create the ultimate brand experience with a sensory-rich environment that drives attendee interest.



NAME OF CONFERENCE	START DATE	END DATE	NO. OF EVENT DAYS
ORGANIZATION NAME	ON-SITE CONTACT NAME		ROOM/EXHIBIT BOOTH NUMBER
STREET ADDRESS	CITY	STATE	ZIP CODE
TELEPHONE NUMBER		DELIVERY DATE	DELIVERY TIME
EMAIL ADDRESS		PICKUP DATE	PICKUP TIME
ORDERED BY			

## ORDERING INSTRUCTIONS

To guarantee equipment availability and advanced-rate pricing, place your order at least 21 days prior to delivery. Prices are for exhibit floor only. All rental prices are subject to a 15% markup if ordered day of.

Operator labor, if requested, is subject to the prevailing hourly rate with a five-hour minimum. An electronic receipt will be emailed to you.

The total charge per item is determined by multiplying the price by the quantity ordered. **Applicable Sales Tax and Service Charge will be included on equipment rentals.**

**PSAV WILL CONTACT YOU DIRECTLY FOR PAYMENT INFORMATION. PRICING IS PER DAY.**

POWER	RATE	QTY.
120V Single Phase 20amp**	\$145	
Power Strip	\$21	
25' AC Cable	\$21	
INTERNET	RATE	QTY.
Wired Internet Connection	\$190	
Wireless Internet Connection	\$16.50	
Dedicated Bandwidth	Contact for pricing	
MONITORS	RATE	QTY.
46" LCD Monitor (w/ stand)	\$605	
55" LCD Monitor (w/ stand)	\$725	
70" LCD Monitor	Contact for pricing	

\*\* Denotes One-Time (Non-Daily) Charge

## Cancellation Information

Cancellations received within 48 hours of the scheduled delivery date are subject to a 50% fee applicable to equipment and tax. Cancellations received on the day of scheduled delivery or "no shows" are subject to the full amount of the order, including installation, drayage and tax.

**LABOR AND/OR LOSS DAMAGE WAIVER MAY APPLY.**

Please email completed forms to:

**psav\_at\_hra@psav.com**

For any questions, please contact us at: **404.460.6550**

